



OFFICE OF MARKETING & COMMUNICATIONS

Royalty Waiver

All product bearing any University of Maryland trademarks (i.e. names, marks, logos, and symbols) must be produced by a University of Maryland licensed vendor and is royalty bearing unless a Royalty Waiver has been approved by Trademarks and Licensing.

To request exemptions from royalties, you must complete and submit the royalty waiver form below to licensing@umd.edu prior to production of the item(s).

The only items exempt from royalties are those items that are produced for internal use (i.e. staff uniforms, awards) or giveaway items that are specific to University programs or events and bear a department logo and/or event logo. In addition, any items that includes a corporate name or sponsor will require the payment of royalties even if it is department or event specific.

All other use of trademarks on products are subject to royalties. This includes, product bearing a generic University logo, sponsors logos, fundraising projects, if the price of the item is built in to the fees (i.e. event registration) sale to individuals of a group or if the item is to be resold.

_____	_____
Contact name	Phone
_____	_____
Unit name	Email

Product description

Product to be used for:

- Organization Use/ Internal Employee (ie staff uniforms, award)
- Fundraiser
- Promotional Giveaway
- Other: _____

_____	_____
Proposed artwork that will be used	Date of event
<input type="checkbox"/> Upload file	
_____	_____
Vendor Name	Quantity

*Vendor must be licensed with the University of Maryland.
A complete list of licensed vendors can be found at:
trademarks.umd.edu*

*It is the contacts responsibility to supply this
form the licensed vendors for their files.*